

EMILIA SPIRITO

EDUCATION

- 2008** Bachelor of Fine Arts, School of the Museum of Fine Arts, Boston/Tufts University, Medford, MA
- 2006** Rhode Island School of Design, Study Abroad Program, Rome, Italy
- 2005** Rhode Island School of Design, Providence, RI
- 2001-2003** University of California, Los Angeles

SKILLS

Experience creating and tracking budgets
Experience opening and maintaining vendor accounts
Experience coordinating with studio clearance and experience obtaining product placement and clearance independently on non-studio projects
Experience distributing, organizing and maintaining drawings, flat files and drawings logs, both digital and hard copies
Proficient in Microsoft Office
Proficient in Adobe Photoshop and InDesign

WORK EXPERIENCE: FILM/TV/COMMERCIALS

Art Department, The Skeleton Twins, Sunshine Twins Inc, NYC 2012
Art Department Coordinator, Gods Behaving Badly- Reshoots, Lakewood Brothers Productions/Big Beach, NYC 2012
Art Department Assistant, My Man is a Loser, MML Productions, NYC 2012
Art Director, Mysteries at the Museum, Optomen/Travel Channel, NYC 2012
Production Coordinator, Jenn Air Promo, Utopic, NYC 2012
Art Assistant, White Collar "Explorer Missions", Ralph, NYC 2011
Art Department Assistant, Gods Behaving Badly, Lakewood Brothers Productions/Big Beach, NYC 2011
Art Department Assistant, Person of Interest, Bonanza Productions/WB, NYC 2011
Art Director, The Brooklyn Brothers Beat the Best, Baltimore, MD 2010
Toronto International Film Festival, Official Selection 2011
Art Department Coordinator, Ass Backwards NYC 2010
Art Department Coordinator, Somewhere Tonight, Column Film, NYC 2010

WORK EXPERIENCE: PHOTO

Freelance Photographer

New York, NY 2008 - Present
Clients include: Manhattan House, Gen Art, HOLSTEE

Studio Manager, Double Exposure Studio (Markus Klinko + Indrani), New York, NY, 2008 - 2009

Produced photo shoots from pre-production through editing; dealt with studios, agents, clients, models & HMU; ran day to day office operations; updated and sent out books; hired and supervised interns.

REFERENCES PROVIDED UPON REQUEST